

Saint Francis Xavier Marriage Preparation Requirements Checklist

Documents/Information Required:

- Baptismal Records (must be original copy obtain the church of Baptism)
 - Bride
 - Groom
- Confirmation date and name of church (Usually on the back of Baptismal records, if not please provide)
 - Bride
 - Groom
- Freedom to Marry Forms (must be signed with a witness in front of a priest or deacon and must be into the Parish Office two weeks prior to the wedding)
 - Bride
 - Groom
- Witnesses names (usually maid of honor and best man)
 - Bride
 - Groom
- Mass?
 - Yes
 - No
- Marriage License (Can be obtained 180 days before the wedding date and can be obtained at any courthouse in Montana. We require the license be in to the parish office two weeks before your wedding date)
- Complete Wedding Registration Form and all Fees paid two weeks before Wedding date
- \$100.00 initial fee is due ASAP as this holds your Wedding date
- Contact Music Coordinator and fill out contract

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- If applicable Annulment papers
 - If applicable for convalidation's Marriage license

Attendance is required at:

- Initial meeting with one of our priests
- Initial meeting with Director of Family Services
- Meeting with Wedding Coordinator (she will contact you a month before the wedding)
- Attendance at the Financial Workshop
- Attendance at the Liturgy Workshop
- Attendance at the Marriage Preparation Retreat weekend

Meetings with sponsor couple and PMI /VMI (usually 3-6 meetings)