

## St Francis Xavier Wedding Fee Schedule

This form must be completed by the couple planning to be married at St Francis Xavier Church. Please return this form along with \$300: \$100 refundable deposit, \$100 liturgy coordinator fee plus \$100 for marriage prep fee (if preparing at SFX). Balance of fees due 2 months prior to wedding.

**I agree to abide by the policies and fee schedule of St Francis Xavier Church.**

\_\_\_\_\_  
Signature of bride or groom

Today's date \_\_\_\_\_

Please complete the following:

Groom's Name: \_\_\_\_\_ Bride's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Day/Date of wedding: \_\_\_\_\_ Time: \_\_\_\_\_ Mass Y or N

Priest/Deacon Celebrating: \_\_\_\_\_ (subject to change depending on availability)

Marriage Prep (if not at SFX): \_\_\_\_\_ by \_\_\_\_\_

Address of church: \_\_\_\_\_

Phone \_\_\_\_\_ Email: \_\_\_\_\_

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Fees due with contract:

- \$100 deposit\* – paid on \_\_\_\_\_
- \$100 marriage prep fee (if your wedding is at SFX) – paid on \_\_\_\_\_
- \$150 marriage prep fee (if your wedding is elsewhere) – paid on \_\_\_\_\_
- \$100 liturgy coordinator fee – paid on \_\_\_\_\_

Fees due 2 months prior to wedding: Due \_\_\_\_\_

- \$500 use of church fee (non-members) – paid on \_\_\_\_\_
- \$300 use of church fee (members) – paid on \_\_\_\_\_
- \$100 stipend for priest/deacon performing ceremony – paid on \_\_\_\_\_
  - If celebrant is not St Francis Xavier staff, the family is responsible for a "gift" to visiting clergy
- Outdoor wedding fee (upon Diocesan approval) \$250 – paid on \_\_\_\_\_ (additional costs may be added for priest travel expense)

\*deposit will be refunded following wedding, if church has been properly cleaned

\*in the event of cancellation, notice must be given no less than one month prior to scheduled date and any fees will be refunded, with the exception of \$25 processing fee and marriage prep fee if preparation has been completed.